



EMERGENCY/CRISIS PREPAREDNESS WORKSHEET

Exposure (Check One)	Yes	No	Priority (Potential for Occurrence)	Plan in Place	Drill(s) (Date)	Notes (Changes needed, next tabletop or full drill, other information)
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Fire

Assets				
Building/Operation	Exposure (Flood, fire, theft, etc.)	Protection (Sprinklers, safe, file backups, etc.)	Utility Shut Offs Identified (Location on campus maps)	Alternate Protection or Location

Communications Equipment

Intercoms
(All
locations)

